

# Information Required - Vessels with Body Corporate Owners

Applies to vessels with Body Corporate Owners (Companies) That are not listed on a regulated market\*

**A** For ALL vessels we are required to know and verify the identities of all vessel owners and their shareholding in the vessel. We need to hold this information and copies of documents for the duration of the representation agreement.

For each vessel we will ideally need (compulsory items shown in red):

- A scanned copy of the Jersey Certificate of British Registration.
- Scanned copies of any bills of sale relating to the owners' purchase of the vessel.
- Copies of any other title documents required to prove vessel ownership (builder's certificate, bills of sale etc.).
- Primary and Secondary contact details (this may be owners and a registration agent).
- The invoicing contact (this may be an owner or an agent).
- Emergency contact details (someone who is unlikely to be aboard the vessel).
- Agent details (if appropriate)

**B** We will ALSO require details relating to each owner (vessel shareholder) and each body corporate in the ownership structure. We will need the following information and supporting scanned documents less than 3 months old (with official translations into English for documents not already in English) :

- Company name.
- Company registration number.
- Jurisdiction of incorporation.
- Registered office address.
- Correspondence address.
- Details of all shareholders and their shares.
- A copy of its certificate of incorporation.
- A document proving its registered office address.
- A document showing its trading address (if applicable).
- A document showing its shareholders and their shares.
- Primary Contact Name.
- Contact telephone numbers.
- E-mail address.
- A list of Officers of the Body Corporate (Director, Company Secretary or equivalent) who are authorised to act for the vessel. This document should be signed by two directors or one director with a company seal/stamp. (Blank template included here).
- For multi-level corporate structures we require a diagram or table showing the structure.

**C** For each shareholder of the Body Corporate who is :

1. **An individual or an Ultimate Beneficial Owner** (UBO) as defined as:
  - (i) An individual who ultimately owns or controls the entity, or the individual on whose behalf a transaction is being conducted by the entity, including an individual who exercises ultimate effective control over the entity.
  - (ii) For the purpose of paragraph (i), ultimate effective control over an entity, includes ownership or control exercised through a chain of ownership or by means of control other than direct control.

We will require the following information on that individual:

- Name and any former name or other names by which the individual is or was known;
- Correspondence Address
- Residential address.
- Nationality;
- Occupation;
- Gender
- Date of birth;
- Place and country of birth.

2. **Another Body Corporate NOT listed on a regulated market\*** (and its parent companies):

We also require the information in Sections B & C .

3. **A Body Corporate LISTED on a regulated market\*** :

We require the information in Listed Company Document.

\* "Regulated market" has the same meaning as in regulation 3(1) of the Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017 of the United Kingdom (S.I. 2017/692) and includes –  
(a) an approved stock exchange (within the meaning of the Companies (Transfers of Shares – Exemptions) (Jersey) Order 2014); and  
(b) an IOSCO-compliant market (as defined in the Money Laundering (Jersey) Order 2008);