

How to complete our forms

Form Filler & Agreement Signer

The first step in gathering the information that we are required to hold is to establish who will be filling in the forms known as the “Form Filler” and who will be signing the agreement, the “Agreement Signer”.

The “Form Filler” could be an owner, a trusted person assisting the owner, an Authorised Officer or a Registration Agent. We will send the forms to this person by email in order.

Once all the forms have been completed, a simple agreement is sent to the agreement signer to confirm that the information provided is correct and that they understand and agree to our new terms and conditions.

The “Agreement Signer” should be a person who is authorised to sign a binding agreement for the vessel owner(s). For individual owners this would need to be one of the vessel owners, and for Corporate owned Vessels this should be an Authorised Officer of the Body Corporate.

The “Form Filler” and the “Agreement Signer” can be the same person.

Form A Form Filler & Agreement Signer Form

Please confirm the following:

FORM FILLER - This is the person who will fill the forms and upload documents, it may be an Owner or it could be a Registration Agent. If this an Owner this person could also be the Agreement Signer.

First Name: Last Name: Email:

AGREEMENT SIGNER - This should be an owner (Shareholder) who is authorised to act for all owners.

First Name: Last Name: Email:

We will send the form filler an email with links to the forms that need to be completed and signed.

Please tick box when you have read and completed this form

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